



AN EQUAL OPPORTUNITY EMPLOYER  
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN **OPEN RECRUITMENT** FOR:

**PSYCHOTHERAPIST**

**Application Deadline: Open Until Filled**

**DEPARTMENT:** Health and Human Services, Behavioral Health Division  
**LOCATION:** Countywide  
**SALARY:** Range 78 \$4997 \$5242 \$5509 \$5784 \$6074\*\*

**\*\*BENEFITS:** CalPERS Retirement System (2% at 55); employee contribution of 7% paid by Inyo County (EPMC reported as wages). Medical plan – Employee responsibility for employee and dependent monthly premium on PERS Choice plan is 1% of base salary; 100% of employee and dependent monthly premium paid for dental and vision; \$20,000 term life insurance policy on employee. Vacation – 10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year. Sick leave – 15 days per year. Flex (personal days) – 5 days per fiscal year. Paid holidays – 11 per year.

**DEFINITION:** Provides an array of mental health services. This includes initial assessment, diagnosis, treatment and crisis services for persons entering or admitted into the Behavioral Health System. Functions as part of the Behavioral Health Services team and works closely with agency and community partners. Meets all practice standards, including documentation, in a timely and ethical manner. Under the direction and supervision of the Behavioral Health Director, may also provide quality assurance oversight of all program aspects of Behavioral Health programs including Managed Care and Medi-Cal Specialty Mental Health services as well as other behavioral health services;

**ESSENTIAL JOB DUTIES:** Duties will include but not be limited to the following:

1. As a member of Health and Human Services treatment teams, provides both scheduled and crisis-oriented evaluations of clients experiencing mental/emotional and/or substance abuse problems; develops appropriate treatment coordination plans; conducts individual, group, conjoint, and family counseling and casework with children, adults, and their families, in home-based and community-based settings; provides 24-hour crisis response services in a rotation with other staff; participates in the provision of prevention services for high-risk clients; participates in staff meetings, interagency case conferences, peer review, and quality assurance meetings; maintains documentation in a timely manner and in accordance with local, state, and federal laws and regulations; does related work as required.
2. Provides psychological assessment in order to plan and deliver appropriate behavioral health services as part of a multidisciplinary team;

3. Performs an array of quality assurance and quality improvement tasks, including but not limited to treatment authorization for managed care providers, review of treatment and progress documentation for Behavioral Health program staff, consumer satisfaction review, and other quality improvement activities in collaboration with various partners and system of care providers;
4. Participates in staff meetings, multidisciplinary teams, and other collaborative in the development of treatment services;
5. Provides direct services as assigned;
6. Practices within the scope of license;
7. Must be available for 24-hour on-call duty.
8. Does related work as required.

### **EMPLOYMENT STANDARDS**

**Training and Experience:** Must possess a valid California license to practice psychotherapy (LCSW, MFT, or Ph.D.). Knowledge of the current principles, procedures, and techniques in the assessment, treatment, and management of behavioral health consumers in a system of care and public sector managed care setting, contemporary principles of crisis intervention; laws pertaining to the care of clients in a behavioral health system; quality assurance practices and quality improvement methods; ability to provide evaluation of appropriate services offered in a variety of treatment settings. Ability to coordinate training experiences and interact effectively with a variety of agency partners both within and outside of Health and Human Services. Communicate effectively orally and in writing. Must have ability to sit for prolonged periods of time; produce written documentation by hand or computer; stand, walk, climb and descend stairs, twist, and lift and carry up to 25 pounds; use a telephone; drive a motor vehicle.

**Special requirements:** Must possess a valid California driver's license; must successfully complete a pre-employment background check and physical examination.

**SELECTION:** Selection procedures will be determined by the number and qualifications of applicants and may include a qualification screening, written examination, and oral examination.

**APPLICATION:** **This recruitment will remain open until position is filled.** Applications **must be received** in the Personnel Office, P.O. Box 249, Independence, CA 93526. Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements like, "See/Refer to Resume", or "See Attached".**

**THIS RECRUITMENT WILL ESTABLISH AN ELIGIBILITY LIST THAT WILL BE USED FOR ONE YEAR IN FILLING VACANCIES THAT MAY OCCUR IN THIS JOB CLASSIFICATION AND SALARY RANGE.**

**REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING DISABILITIES:** Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

**CITIZENSHIP/IMMIGRATION STATUS:** Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites located throughout Inyo County in the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancha) and the Death Valley area (Death Valley, Shoshone, and Tecopa). Additionally, the County of Inyo has work sites located in Mono County. Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head.